

THE CORPORATION OF THE COUNTY OF HASTINGS

BY-LAW 2017-0027

A By-law to rescind By-law 2010-10 being a by-law to authorize the County of Hastings to charge user fees, and to adopt a Fees and Charges by-law under the Municipal Act, 2001.

WHEREAS under the Municipal Act, 2001, Part XII Section 390 to 400 addresses Fees & Charges;

AND WHEREAS under the Municipal Act, 2001, authorizes a municipality and a local board to impose fees or charges on persons;

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- c) for the use of its property including property under its control.

THEREFORE the Council of the Corporation of the County of Hastings hereby orders and enacts:

1. That in this by-law,
 - (a) "Municipality" mean the Corporation of Hastings County.
2. That the municipality shall charge user fees and charges as per the list attached to this by-law as Schedule "A".
3. That the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets. A fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time.
4. That the municipality's Chief Administration Officer or his/her delegate has the authority to waive, reduce, or otherwise vary a fee or charge in Schedule "A" to this by-law.
5. That the fees as listed in Schedule "A: to the by-law will be subject to Harmonized Services Tax (HST) where applicable.
6. That wherever possible no request by any person for any service, activity or use of the municipality's property described in Schedule "A" will be processed or provided until the person requesting the service, activity or use of the Municipality's property has paid the applicable fee. Interest penalties for unpaid amounts owing on fees and charges can be charged at the discretion of the Municipality's Treasurer or her/his delegate. A registered collection agency may be used to collect any unpaid fee or charge, including interest charged.

7. That should any part of this by-law, including any part of Schedule "A" be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of the by-law including the remainder of Schedule "A" as applicable, shall continue to operate and to be in force and effect.

8. That this By-law shall come into force and have effect as of December 1, 2017

READ A FIRST TIME this 30th day of November, 2017

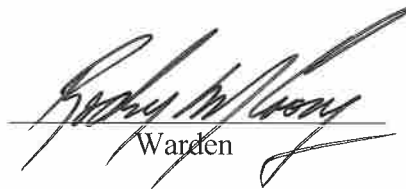
READ A SECOND TIME this 30th day of November, 2017

READ A THIRD TIME this 30th day of November, 2017

PASSED IN OPEN COUNCIL this 30th day of November, 2017



Clerk



Warden

**SCHEDULE 'A' TO BY-LAW 2017-0027
COUNTY OF HASTINGS USER FEES AND CHARGES**

ADMINISTRATION	UPDATED FEE	PREVIOUS FEE n/c: no change
Freedom of Information Requests	\$ 5.00 each	n/c
County promotional items such as County flags, hats, pins, crests, clothing, tapestries etc.	Cost	Cost plus 10%
Rental of County Council Chambers	\$ 250.00 per day	\$150 per day
Rental of Committee Room	\$ 200.00 per day	\$75 per day
County directory	First 10 copies free \$ 2.00 per copy of any additional copies requested by the same organization	n/c
Black and White Photocopies (In line with MFIPPA costs)	\$0.20 per copy (8.5 x 11) \$0.20 per copy (8.5 x 14) \$0.20 per copy (11 x 17)	\$1 per copy \$1.25 per copy \$1.50 per copy
Color Photocopies (In line with MFIPPA costs)	\$0.20 per copy (8.5 x 11) \$0.20 per copy (8.5 x 14) \$0.20 per copy (11 x 17)	\$1.50 per copy \$1.75 per copy \$2 per copy
Staff Research Time	\$7.50 per quarter hour	

TREASURY	FEE	
N. S. F. cheques (county wide)	\$ 25.00 each	n/c

PROVINCIAL OFFENCES	FEE	
Fees as per the Administration of Justice Act	Per Ontario Regulation 210/07	n/c

HUMAN RESOURCES	FEE	
Identification cards	Purchase cost	n/c

PLANNING	FEE	
County Historical Atlas	\$25.00 (plus postage)	\$60
Road Name Changes within the County of Hastings (excluding name changes for safety issues)	\$2,700.00	n/c
Copy of Official Plan & Schedules	\$50.00 (plus postage) <i>Note: Available on website at no cost.</i>	n/c
Official Plan Amendment Application	\$1,000.00	n/c
Plans of Subdivision/Condominium (dependent on number of lots/units) and not including peer review costs		n/c
- up to 20 lots/units	\$3,000.00	
- up to 50 lots/units	\$4,000.00	
- over 50 lots/units	\$6,000.00	
Re-circulation fee for applications of subdivision/condominium	\$500.00	n/c
Draft Approval Extension	\$500.00	n/c
Condominium Exemption Request	\$500.00	n/c
Independent Peer Review by professional consultant or lawyer of detailed studies/reports/draft agreements (ie. hydrogeological, retail market, noise, environmental impact, lake capacity, development agreement, etc.)	At cost - \$3,000 refundable deposit provided at time of making application or when required by County staff.	n/c
Consent Application New lot (1 severed & 1 retained), lot addition, easement, right-of-way & Validation of Title	\$900.00/application	\$600/application
Review of draft deeds, re-stamping	\$75.00 each	n/c
Re-circulation fee of consent application, necessitated by applicant	\$200.00 each	\$150
Other Planning Services for Member Municipalities:		n/c
➤ Staff report re: minor variance or rezoning application;	➤ No fee.	
➤ Preparation of draft by-laws & schedules, including zoning by-law amendment, removal of holding (H) symbol & deeming by-law.	➤ No fee.	
➤ Pre-consultation, site visit and/or attendance at Committee or Council meeting.	➤ No fee.	
➤ Review of a draft site plan or development agreement	➤ No fee.	
➤ Preparation and Attendance at Ontario Municipal Board Hearings in support of municipality.	➤ No fee.	
➤ Update of digital zone schedule.	➤ No fee.	
➤ Part Lot Control By-law	➤ \$500 + \$100/lot	
NOTES: <i>Applicable Conservation Authority Fees for the review of any planning applications are collected by the respective authority as per their fee schedule.</i>		

INFORMATION TECHNOLOGY	FEE	
Hastings-Quinte Regional 9-1-1 Road Atlas (40 maps, 11 x 17 portfolio cover)	\$70.00 (plus HST)	n/c
Large Basic Map (no customization; use of large-scale GIS plotter)	\$40.00 Paper \$70.00 Photo Paper	\$40 paper
Minimum Initial cost for Custom Map Project (includes 2 hrs customization)	\$40.00	n/c
Additional Hourly Rate (if required)	\$40.00/hr	\$30/ hr
Copyright Free (if applicable)	\$50.00	n/c
Member Municipality GIS parcel Dataset – attributes include roll number and legal description ONLY	TBD (based on area requested at \$1.50/parcel) + \$200.00 processing fee	n/c
SCOOP 2013 full color aerial orthophotography files (20 cm resolution) – 1 km x 1 km coverage tiles (JPG, TIFF, BMP formats), includes processing/delivery	\$30.00/tile	\$25/
<p>NOTES:</p> <p>1. <i>Copyright Fee = \$50.00</i> A fee for customers who purchase a custom map and would like ownership of the map in order to reproduce and publish in reports, map books, or other publications. The client will own the intellectual property of the map and will be able to redistribute it as they see fit.</p> <p>2. <i>Data Processing Fee (for Data Sharing Agreements) = \$200.00</i> A one time fee for the costs associated with preparing the data, delivering the data, and providing technical support to consultants and third party agencies that enter into a data sharing agreement or non-disclosure agreement with the County.</p>		n/c

EMERGENCY SERVICES	FEE	
Emergency response vehicle with one staff	Template based on current year budget; minimum for 3 hours (see attached)	n/c
Emergency response vehicle with two staff	Template based on current year budget; minimum for 3 hours (see attached)	n/c
Legal interviews with Paramedics to Assist Investigations (excluding Police Departments)	\$ 150.00 per interview per Hastings County employee	n/c
Ambulance Call Report Copy	\$20.00	\$50

HASTINGS MANOR / CENTENNIAL MANOR	FEE	
Rental of Centennial Manor Auditorium	\$75.00/day	n/c
Staff Meals	5.00/meal	n/c
Visitor Meals	7.50/meal	n/c
CM Air Conditioning Charge	\$ 30.00 Installation Fee \$30 - \$45 Monthly User Fee based on BTU's	n/c