



**Centennial Manor
Bancroft, Ontario**

**MAINTENANCE Person
Part-Time**

2023-1133-CM-98

Centennial Manor in Bancroft is currently accepting applications for a permanent **Part-Time Maintenance Person.**

DUTIES

- Perform many types of maintenance and repairs to the facilities including carpentry, drywall plastering, painting, plumbing and electrical.
- Perform and record general, remedial and preventative maintenance inspections, repairs and installations.
- Perform diagnostic and service on commercial grade dietary, housekeeping, laundry and nursing equipment.
- Perform diagnostic and service on commercial boilers, HVAC systems and other equipment as required.
- Source and order supplies and parts as needed. Pickup and delivery of supplies and parts and maintain inventory supplies.
- Perform grounds maintenance including grass cutting, gardening, snowplowing, and snow shoveling and operating the equipment for these purposes.
- Provide general assistance to the Residents and staff members to ensure the efficient operation of the Home.
- Be aware of and follow the Occupational Health and Safety Act, Hastings/Quinte Long Term Care Services and County policies.
- Such other duties as may be required or assigned from time to time.

QUALIFICATIONS

- Grade 12 Diploma or equivalent.
- Building Facilities Maintenance Certificate, or other related completed post-secondary school education, or equivalent combination of related education and work experience.
- Class F Driver's License or ability to obtain it within 6 months.
- One to two years maintenance experience in a similar environment would be an asset.
- Previous experience in the construction, electrical or mechanical field.
- Proficient in the use of computers.
- Knowledge of B.A.S. (Building Automation Systems).
- Proficient in the use of hand and power tools.
- Ability to trouble shoot, read and interpret architectural, electrical and mechanical schematics/drawings.
- Ability to be available for all shifts and after hour call-ins.
- Ability to work with minimum supervision.

HOURS OF WORK: Part-Time, All Shifts

WAGE RANGE: \$24.52 - \$24.77 per hour plus 12.5% in lieu of fringe benefits

Interested candidates may submit their resume and covering letter to the following:

Colleen Dunham
A/Human Resources Advisor
Talent Management & Acquisition
careers@hastingscounty.com

Please quote: 2023-1133-CM-98 – “Your Name” in the subject line of your e-mail.

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information collected will be used only for the purposes of this employment opportunity. We thank all candidates who apply but advise that only those persons selected for an interview will be contacted. The County of Hastings is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. Please contact us if you require this posting in an alternate format. If contacted for an employment opportunity, please advise Human Resources if you require accommodation. The successful candidate will be required to provide a clear Criminal Record Check and/or Vulnerable Sector Check and proof of being fully vaccinated against COVID-19 or eligible approved exemption by Hastings County.