

**COMMUNITY AND
HUMAN SERVICES**

Children's Services

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**Acknowledgement of Parent Policies,
Procedures and Payment Policies 2021-2022 School Year**

The following policies are outlined and have been updated in the Hastings County Before and After School parent handbook. Please review the programs' policies, procedures and over all expectations regarding your child's care, well-being and participation in Hastings County Before and After School programs.

- Program commitment is 5 days a week each week, to secure your child's space.
- Payment is due on the last business day of the month preceding the month of care required based on the submitted child schedule.
- Hastings County Children's Services accepts the following payment:
Automatic Monthly Bank Withdrawal (ACH) Only
- Late payments may result in the suspension of your child care space.
- Any schedule changes require 2 weeks written notice, please provide this via email to beforeandafterprograms@hastingscounty.com. Changes that have not been received will result in your invoice reflecting the original agreed upon scheduling.

By signing below, I understand and agree to Hastings County Before and After School Programs Parent Policies, Procedures, Payment Expectations, and contents of the Parent Handbook. By signing below, I confirm that I have read the Infection Control Policy and Procedures and understand that if my child(ren) display any COVID-19 related symptoms they must be picked up from the program immediately.

Family Member Signature / Print

Date

Family Member Signature / Print

Date

Child(ren) Name

School