



# Hastings County

*Supporting People & Our Communities*

## **REQUIRED DOCUMENTATION for CHILD CARE SUBSIDY**

**In order for your application to be processed, the following information must be provided at your appointment.**

**Photo copies are acceptable:**

- Most current Notice of Assessment or Canada Child Tax Benefit Notice. You may request this by calling Revenue Canada @ 1-800-959-8281
- Work schedule, pay stubs, or a letter from your employer
- Documentation showing your school schedule
- OSAP document to verify student status
- Rent receipt/ lease agreement, mortgage documents or MPAC/ property tax document to verify current address
- One piece of identification per family member: Birth Certificate, Drivers License or Health Card. Citizenship Papers if applicable.
- Custody documentation (court order if applicable)
- Parent Special Needs/ Child's Special Needs Referral if required