



START-UP GRANT APPLICATION

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Start-up Grants support the creation of new licensed full day spaces for children under age six in targeted regions for underserved communities and populations. High need populations include vulnerable children, children from diverse populations, children with special needs, and Indigenous and Francophone communities. Applications for Start-up Grants are assessed against the directed growth plan for by enabling space creation in neighbourhoods that have had historically lower rates of space availability that may not be accommodated through natural growth.

For-profit and not-for-profit licensed child care operators enrolled in the CWELCC system are eligible to apply for Start-up Grants.

Start-up Grants can be used to offset the initial costs required to expand or create spaces such as equipment and leasehold improvements. The grants support community-based space expansion projects and prioritize the creation of new licenced full-day spaces for children aged 0-4. Start-up Grants may be used for retrofits, renovations or expansion projects, but cannot be used to purchase land or buildings. Space expansion projects for child care programs that run during school hours for kindergarten and school-aged children are ineligible for Start-up Grants.

Hastings County reviews all applications submitted and has the right to approve or decline applications if they do not meet the requirements and priority criteria for licensed child care within Hastings County.

Please complete the application below and submit to Hastings County Children's Services, csfunding@hastingscounty.com. Review of applications received in 2024-2026 will follow the below timeline:

Round 1: January - April

- Submit application by March 15th
- Hastings County will review by end of April

Round 2: May- August

- Submit application by July 15th
- Hastings County will review by end of August

Round 3: September- December

- Submit application by October 15th
- Hastings County will review by end of November



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SECTION 1: CHILD CARE LICENSEE BASIC INFORMATION

Licensee Name:	Application Date: <i>yyyy-mm-dd</i>
Licensee Name:	Licence Number:
Licensee Street Address:	City:
Type of Licensee: Please check one. <input type="checkbox"/> Corporation <input type="checkbox"/> Individual	Auspice: Please check one. <input type="checkbox"/> Not-for-profit <input type="checkbox"/> For-profit
Contact Name: <i>First, Last</i>	Position Title:
Business Telephone Number:	Business Email:
Type of Program (if applicable): Please check all that apply. <input type="checkbox"/> Indigenous (off-reserve) <input type="checkbox"/> Francophone	

SECTION 2: CHILD CARE LICENSEE SITE INFORMATION

Site Name:	
Site Address:	
Licensed Capacity:	
Operating Capacity:	
For Centres: Number of Rooms:	
For LHCCAs: Number of provider homes:	



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SECTION 3: ANTICIPATED NEW SPACES

Age Group	Number of Spaces	
Infant (Younger than 18 months)		
Toddler (18 months or older but younger than 30 months)		
Preschool (30 months or older but younger than 6 years)		
Kindergarten (44 months or older but younger than 7 years)		
Family Age Grouping (Schedule 4)		
Home Child Care	Homes	CWELCC eligible Spaces
Total Spaces		

SECTION 4: PROPOSED EXPENDITURES

As per Ministry of Education 2024 Guidelines, "Eligible centre-based applicants can receive a grant of up to \$350,000 for every 20 child care spaces created. Eligible home child care licensees can receive grants of up to \$1,200 per CWELCC space created, to a maximum of \$7,200 per provider". Hastings County as the Consolidated Municipal Service Manager will determine allocations based on available local funding to ensure equity in the distribution of funding in alignment with our Directed Growth Plan.

Total Amount Requested:	\$
Description of Expenses (select all that apply): Eligible expenses for licensed child care centres: <input type="checkbox"/> Play materials, equipment, and furnishings (both indoors and outdoors) as outlined in Section 19 of O. Reg. 137/15 under the <i>Child Care and Early Years Act, 2014</i> <input type="checkbox"/> Non-consumable supplies/equipment to support the ongoing regular operation of the child care program (e.g. appliances, IT, supplies to support learning environments while adhering to health and safety requirements) <input type="checkbox"/> Renovations, additions or repairs to licensed full day child care facilities or potential child care facilities as approved by CMSMs/DSSABs <input type="checkbox"/> Changes to outdoor play space that are required as a result of the expansion of child care spaces in the centre so that the licensee continues to comply with section 24 of O. Reg. 137/15 under the <i>Child Care and Early Years Act, 2014</i>	



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Leasehold improvements

Eligible expenses for home child care licensees:

Play materials, equipment, and furnishings (both indoors and outdoors) as outlined Section 27 of O. Reg. 137/15 under the *Child Care and Early Years Act, 2014*.

Project Start Date: (Year/Month)

Project Completion Date: (Year/Month)

Licensees are required to spend the start-up grant within two years from the date the service agreement between the applicant and the CMSM/DSSAB is executed.

SECTION 5: FUNDING REQUEST DETAILS

Please include a brief description of how this project will create additional licensed full day child care spaces for one or more of the following groups:

- children living in low-income families
- children with special needs
- Indigenous children
- Black and other racialized children
- children of newcomers to Canada
- Francophone children

COMMUNITY AND HUMAN SERVICES
Children's Services
Postal Bag 6300
228 Church Street
Belleville, Ontario K8N 5E2



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Phone: 613-966-1311
Fax: 613-966-4598
Toll Free: 1-800-267-0575

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Description of supporting vulnerable population:

A large, empty rectangular box with a black border, intended for the applicant to provide a detailed description of the vulnerable population they are supporting.



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SECTION 6: SCOPE OF WORK

Please provide a full scope of work and financial breakdown of the project:

SECTION 7: TERMS OF APPLICATION

Please check if you agree and understand that:

<input type="checkbox"/>	I understand that this is an application to determine <i>eligibility</i> for the start-up grant application
<input type="checkbox"/>	I understand that should the requirements for consideration for the start-up grant be met by the Service Provider and Hastings County Council provides its approval, a start-up grant will not be provided for signature until all financial, operating and licensing requirements are met, and the licensee complies with all legislative requirement.
<input type="checkbox"/>	I hereby attest that the information included in the application form is accurate at the time of the submission.
<input type="checkbox"/>	I understand that any financial responsibility the agency undertakes is at its own risk and Hastings County takes no responsibility for any financial investment or contractual agreement to the agency makes prior to entering into a Service Agreement.

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SECTION 8: NOTICE OF COLLECTION OF PERSONAL INFORMATION

This information is collected under the legal authority of the *Child Care and Early Years Act (2014)* for the purpose of administering the services and programs prescribed or authorized under this Act. Questions or concerns about this collection of information should be addressed to Hastings County Children's Services, at csfunding@hastingscounty.com

Authorized Signing Officers Name: _____

Signature: _____

Date: _____