



COUNTY OF HASTINGS ACCESSIBILITY ADVISORY COMMITTEE TERMS OF REFERENCE

MISSION STATEMENT

To provide advice to Council each year in the areas of implementation and effectiveness of the Hastings County Multi-Year Accessibility Plan.

DEFINITIONS

- a) "Committee" means the Hastings County Accessibility Advisory Committee;
- b) "County" means The Corporation of the County of Hastings;
- c) "County Council" means the Council of the Corporation of the County of Hastings.

SCOPE OF RESPONSIBILITIES

- a) Advise Council each year about the preparation, implementation and effectiveness of the Hastings County multi-year accessibility plan.
- b) Provide advice when requested by Council on the accessibility for persons with disabilities to a building, structure or premises:
 - I. Purchased, constructed, majorly renovated, owned or operated by Hastings County and participating municipalities;
 - II. Considered for lease;
 - III. Provided as a municipal capital facility under an agreement, in accordance with the *Municipal Act*.
- c) Review in a timely manner the site plans and drawings described under Section 41 of the *Planning Act* when requested.
- d) Perform other functions required by the Accessibility for Ontarians with Disabilities Act (AODA) and its regulations.
- e) Review programs and services as requested by Council to provide accessibility advice to make practices more inclusive.

MEMBERSHIP AND TERMS

VOTING MEMBERS

- a) The Committee shall consist of 5 members and shall be composed of:
 - I. 3 members who are people with disabilities (where possible - one from the south, one from the north and one from the center of the County)
 - II. 2 members of County Council and the Warden as ex officio.
- b) Members will be appointed by County Council for the term of Council and members are eligible for re-appointment.
- c) County Council may, by resolution, replace members or appoint from time to time new members as they consider advisable.
- d) Meetings will occur at the call of the Chair, or as determined by the committee (minimum of once per year).
- e) Public Committee members will be paid mileage or reasonable transportation costs will be reimbursed, for all meetings attended.
- f) The Committee's rules of procedure shall be governed by the same rules and procedures as any other County Council appointed committee including at its first meeting of each year, electing a Chair of the committee from its membership.

NON-VOTING MEMBERS

- a) The County shall provide a staff person to act as secretary to the Committee, Director of Human Resources or designate and advisory staff as required.
- b) The Clerk's Office shall make all arrangements for meetings and record without note or comment the resolutions, decisions and other proceedings of the Committee.

CRITERIA

The following criteria will be used in the appointment of the Accessibility Advisory Committee members from the County community. Individuals to be considered shall:

- a) exhibit a strong commitment to the community in order to improve its accessibility
- b) be sensitive to the accessibility barriers experienced by individuals with disabilities
- c) demonstrate understanding of the municipality's roles and service responsibilities
- d) demonstrate understanding of the County community's business, social and cultural interests and diversities
- e) volunteer the necessary time to ensure full participation and interest.