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**Hastings County Community and Human Services  
Housing Services  
Administrative Policies and Procedures**

<b>SUBJECT :</b> Young Dependents Signing Leases and Occupancy Agreements Policy		
<b>APPROVED BY :</b> County Council		
<b>POLICY #:</b> H.P. /L.H.C. 11		
<b>ORIGINAL ISSUED</b>	<b>SUPERCEDES</b>	<b>CURRENT VERSION</b>
November 2001	November 2012	November 2016

**PURPOSE**

To identify who must sign the lease.

**SCOPE**

This policy applies to *Housing Services Act, 2011* Part VII Prescribed Housing Programs and the Local Housing Corporation.

**REQUIREMENT**

The lease must be executed by every individual, whose income is taken into consideration in determining the amount of rent payable by the household.

**RESPONSIBILITY**

Housing Providers must ensure that the lease is signed by every individual whose income is taken into consideration in determining the amount of rent payable by the household.

**REFERENCES**

*Housing Services Act, 2011*  
Ontario Regulation 367/11 s. 24, 100