

MAINTENANCE & SUPPLY TECHNICIAN

Part Time - Belleville

The County of Hastings is currently accepting applications for a **Part Time Maintenance and Supply Technician** at the Hastings Quinte Paramedic Services in Belleville, Ontario.

DUTIES:

- Perform basic maintenance and effect repairs to patient care equipment and accessory equipment including ambulance cots.
- Perform minor maintenance and housekeeping duties at bases.
- Perform minor maintenance, deep cleaning and stocking of vehicle.
- Perform testing on oxygen and suction equipment.
- Monitor and maintain levels of patient care supplies, other equipment and disposable medical supplies.
- Generate orders for equipment and supplies.
- Maintain equipment records as required.
- Such other duties as may be assigned from time to time.

QUALIFICATIONS:

- Must possess a valid class "G" or "F" driver's license, clear driver's abstract and clear criminal record check.
- Demonstrate proficiency in computer skills, including Microsoft applications and web based inventory management systems.
- Must have excellent written and oral communications and organizational skills with the ability to take initiative, work independently, and handle multiple projects at the same time.
- Certification in oxygen/suction testing and cot maintenance and previous experience working in Emergency Medical Services is desirable.
- Physically able to perform duties including ability to lift up to 50 lbs.

HOURS OF WORK: Maximum of 24 hours per week.

WAGE RANGE: \$23.71 - \$26.05 per hour + 14 % in lieu of benefits

Applications containing full details of education, training and experience will be received by the Human Resources Department until **4:00pm** on **May 26, 2017**.

Please quote **POSITION** and **YOUR NAME** in the subject line

Email: careers@hastingscounty.com

Fax: 613-966-6775

Mail: Human Resources Department

County of Hastings

P.O. Bag 4400, Belleville, Ontario, K8N 3A9

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information collected will be used only for the purposes of this employment opportunity.

We thank all candidates who apply, but advise that only those persons selected for an interview will be contacted. The County of Hastings is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. Please contact us if you require this posting in an alternate format. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.