



HASTINGS MANOR
Belleville, Ontario

HOUSEKEEPING and / or LAUNDRY AIDE
CASUAL position available

2018-1133-HM-120

The County of Hastings is currently accepting applications for **Housekeeping Aide** in the Environmental Services Department at Hastings Manor Long Term Care Home in Belleville, Ontario.

DUTIES

- Perform general housekeeping and laundry work and other duties as assigned.

QUALIFICATIONS

- Must possess a Grade 12 Diploma or Equivalent
- Previous institutional housekeeping and laundry experience
- Must have the demonstrated ability to:
 - Perform, with minimal supervision, the daily routines developed for the Housekeeping and Laundry Department.
 - Effectively communicate with the elderly, fellow employees and the general public.
 - Accurately follow written procedures and verbal instructions from Supervisory staff and to carry out any and all assigned duties.
 - Regularly and punctually attend work

HOURS OF WORK: All Shifts

STARTING RATE OF PAY: \$21.56 per hour

Applications containing full details of education, training and experience will be received by:

Janet DeMille, CHRL
Human Resources Advisor
County of Hastings
235 Pinnacle Street
PO Bag 4400
Belleville, ON K8N 3A9

If applying by email please send resume to: careers@hastingscounty.com and use:
“**Housekeeping Aide – Posting Number — Your Name**” as the subject line

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information collected will be used only for the purposes of this employment opportunity.

We thank all candidates who apply, but advise that only those persons selected for an interview will be contacted.

The County of Hastings is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. Please contact us if you require this posting in an alternate format. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.