

The meeting was called to Order at 13:00 Hrs by the Chairman with 8 members present.

Guest speaker: Bob BOND, Building Services Manager

He spoke on numerous items, which included:

- sidewalk/parking lot repairs – creation of 2 new parking lots
- new concrete patio off the Wellness Center
- fire alarm system to be replaced
- 2nd floor carpet replacement tender was too high. Re tender in 2019
- heating handler system only producing 30% efficiency. Will be replaced with 100% efficiency system.
- Setting up own phone system. Currently we piggy back on the hospital system. When in place then a Wi Fi system will be viable.
- Replacing Air Handler System. Current system 50 yrs old. Will have to wait for spring to do it (warmer temps)
- replaced main cooking ovens in kitchen
- replacement of old furniture in the rooms have commenced. 20 rooms have been completed and will do 20 more in 2019.

There was a suggestion that a Debit Card System be made available at the front desk for family/residents to pay monthly rates, etc. Bob advised he will look into it.

Nancy spoke on:

- Hand Hygiene Audit. Wondering if Family Council members will assist in the audit. She has a short video to show explaining the audit system
- November 17th is the Manor Bazaar. Have 7 vendors confirmed to date.

Minutes: moved and seconded they be adopted as circulated. Carried.

New Business

Discussion on End of Life Protocol. Currently all residence and visitors are ushered to a safe area while a deceased resident is moved from the facility. Other Long Term Care Facilities have a dignified system, eg. Deceased covered with a favorite blanket and staff form a line as deceased person is removed as a form of respect.

North Hasings Quilt Club have made a palliative quilt for staff to use. Apparently Polly has information on creating a Protocol.

November meeting. Suggested that Nancy show and explain the Hand Hygiene video and audit. Dave will try and get an Activity member to explain their program.

Adjourned at 14:00 hrs