

Application for Rent-Geared-To-Income Housing in

HASTINGS COUNTY

Upon completion, please return to:

Community and Human
Services
Housing Services
Postal Bag 6300,
228 Church Street
Belleville, Ontario
K8N 5E2

Tel: (613) 966-1311 Fax: (613) 966-4598

Toll Free: 1-800-267-0575

Housing Services Policies & Public Information Guide can be found at www.hastingscounty.com

______Revised July 2023

General Eligibility Rules:

A household is eligible for rent-geared-to-income assistance if:

- no member of the household has been found by the Landlord Tenant Board to have falsely reported their income for the purpose of receiving rent-geared-to-income housing within 2 years;
- you own a home, you must agree to sell it within 6 months of being housed;
- no member owes rental money to any Social Housing Provider;
- at least one person of your household is 16 years or older;
- each member of the household meets at least one of the following criteria:
 - o is a Canadian citizen;
 - has made an application for status as a permanent resident under the *Immigration and Refugee* Protection Act (Canada);
 - has made a claim for refugee protection under the *Immigration and Refugee Protection Act* (Canada);
 - has no removal order enforceable against them under the *Immigration and Refugee Protection* Act (Canada).
- each household member has applied for specified forms of assistance which they may be eligible, where it is reasonable to do so. These sources of income are not limited to:
 - Ontario Works,

- Divorce or Support Payments,

- Employment Insurance,

- Government Pensions,
- Support from a Sponsor under the Immigration Act;
- you are able to live independently, and make your own arrangements for supportive services.

Non Smoking Buildings

Non-Smoking Buildings are designated buildings where smoking is not permitted. Non-Smoking Buildings will house applicants, without prejudice, who choose to smoke and who meet all other criteria which is required to receive rent geared-to-income housing. Effective January 1, 2016 all properties in Hastings County are Non-Smoking with the exception of Trent-Moira Co-operative Estates. Please note: buildings are not smoke-free due to tenants who moved in prior to January 1, 2016.

Assisted Living Services

Are you 65 years old or older? Are you struggling with bathing and dressing? Do you require assistance with your medications? Would you benefit from meal preparation assistance?

If you answered yes to these questions, you may be eligible for the Assisted Living for High Risk Seniors Program implemented at 245 and 247 Bridge Street West.

Please indicate your interest in this program in **Section 9** (page 7) of this application.

How to Keep Your Place on the Waiting List

<u>Keep Your Application Up to Date</u> – It is your responsibility to keep your application up to date. If you do not tell us about changes in your information, you will lose your place on the waiting list. You cannot be offered housing if your name is not on the active waiting list.

How long will you have to wait? What number are you on the waiting list?

The wait time depends on the number of bedrooms required, location preference and how often units become available. This means there is no specific number on our waiting list in which we can give you, nor can we predict how long you will have to wait.

First Name:	Last Name:							
Tell us immediately if you move or	if your tele	phone nu	mber changes.	If w	e car	not c	onta	ct you, we may be
unable to offer you housing and you	ur name may	y be remo	ved from the w	aiting	g list.			
Mailing Address: Please provide ar	n address wh	nere you c	an be contacte	d by	mail.			
Street Address:	Apt/Unit #:			ı	P.O B	ox:		
City:		Prov	rince:		ı	Posta	l Cod	e:
Home Phone:		Cell	Phone:					
Other Phone:		l						
Additional Contact Information: P	erson(s) to b	e contact	ed if unable to	reacl	า งดเ	ı rega	rding	your application.
Name:	Phone:					ation		, , , ,
Name:	Phone:				Rel	ation	ship:	
Section 2 – Household Information	: List each p	person wh	o will be living	with	you	includ	ding y	ourself.
						nship		
Full Name/ Maiden Name	Date of Birth DD/MM/YY	Gender	Relationship to You	Canadian Citizen	Sponsored Immigrant	Refugee / Claimant	Permanent Residence	Social Insurance Number
				Cana	Spor	Refu	Per	
			SELF	Cana	Spor	Refu	Per	
			SELF	Cana	Spor	Refu	Per	
			SELF	Cana	Spor	Refu	Per	
			SELF	Cana	Spor	Refu	Per	
			SELF	Cana	Spor	Refu	Per	
			SELF	Cana	Spor	Refu	Per	
Verification of custody or overnight	visitation fo	or all child			Spor	Refu	Per	
Verification of custody or overnight								2:

Section 3 – Present Accommodation					
Rent Own/Co-Own Staying with from Other (Explain)	iends/family Temporary (shelter)				
Rent Amount: Landlord's Name:					
Are you required to give notice to move? Yes No How long: 30 Days 60 Days Other (Explain) Have you received an Eviction Notice from your Landlord? Yes No					
Section 4 – Past Tenancy in Social Housing					
Has any household member previously lived in subsid					
Name of Housing Provider:	Address where you lived:				
Did you move out owing arrears? Yes No Unsure If yes, how much? Note: If you or anyone applying with you owes arrears to any Social Housing Provider in Ontario, we will require a copy of an active repayment agreement before your name will be eligible to be placed on the centralized waiting list.					
Past eviction: Have you or a member of your household governed property through the Landlord and Tenant I Yes No Eviction Date:					
Section 5 - Special Priority Policy & Local Priority Pol	licy				
Are you, or anyone applying with you, currently living applying with you, lived with an abusive person in the If yes, a Request for Special Priority Status form must be and Human Services, Housing Services office or on our w	with an abusive person or have you, or anyone last three months? Yes No submitted. This form is available from the Community				
Are you, or anyone applying with you, currently a vict applying with you, been a victim of human trafficking If yes, a Request for Special Priority Status form must be and Human Services, Housing Services office or on our w	in the last three months? Yes No Submitted. This form is available from the Community				
Are you homeless or living in a temporary shelter?	☐ Yes ☐ No				
Are you currently registered on Hastings County By-Name	e List? Yes No				
A By-Name List is a real-time list of all known people e prioritize individuals for housing and/or support service	experiencing homelessness in a community. It helps to sees and connect to services within a community.				
If you would like to be added or are unsure if you are communityresponse@hastingscounty.com or call (613)	•				

	Gross Monthly Income (Before Deductions)			
Source of Income	Applicant	Co-Applicant	Other Family Members	
Ontario Works (OW)				
Ontario Disability Support Program (ODSP)				
Full Time Employment: Name of Employer Hourly Rate:\$ Avg. Hours per Week:				
Part Time Employment: Name of Employer				
Hourly Rate:\$ Avg. Hours per Week:				
Self Employment				
Employment Insurance (E.I.)				
Old Age Security (OAS)				
Guaranteed Income Supplement (GIS)				
Guaranteed Annual Income Supplement (GAINS)				
Canada Pension Plan (CPP)				
Dept. of Veteran's Affairs Disability Pension (DVA)				
Private Pension (Company)				
Ontario Student Assistant Program (O.S.A.P)				
Worker's Compensation (W.S.I.B.)				
Support/Alimony receive pay				
Band Allowance				
Immigrant/Government Sponsorship				
Other Income (please specify)				
Other Income (please specify)				
Total Income				

Section 7 – Asset Information			
List below all assets owned by you and all other pe Assets include, but are not limited to, things such a		h you. Assets are thir	ngs that you own.
Bank Accounts (including Tax Free Accounts) Cash (over \$1000)	RRSP RESP	Mutual Funds Saving Bonds	
Term Deposits Life Insurance (cash surrender value)	GIC Stocks/Shares	Real Estate (ho	use, trailer, land)
Bank Accounts - List bank name and type of accour	Current	Balance	
chequing)		Applicant	Co-Applicant
		\$	\$
Tax Free Bank Account (TFSA)		\$	\$
Investments (RRSP, GIC, Mutual Funds, RESP etc.)		\$	\$
Life Insurance Policy – Cash surrender value		\$	\$
Non-Income Producing Assets		Applicant	Co-Applicant
If you or anyone applying with you owns a house of being housed. You will need to sign an "Agreem		•	it within six months
House/Cottage/Mobile Home value:		\$	\$
Mortgage (Amount owing)		\$	\$
Property, Land value:		\$	\$
Have you or anyone applying with you transferred	assets in the last	three years?	Yes No
Please provide details.			
Section 8 – Housing Preferences			
Do you have pets to move with you?	s No P	Please list type and nui	mber of pets below.
Do you own/lease a vehicle which would require you	our own parking s	spot? Yes	☐ No
If yes, do you require an accessible parking spot?		Yes	☐ No
Note: Proof of permit will be required at time of of	fer.		

Bedrooms Required: Bachelor 1 Bedroom 2 Bedroom 3 Bedroom 4 Bedroom 5 Bedroom
Note: A single person or two persons who are spouses of each other qualify for 1 bedroom only. Should you require an additional bedroom for medical reasons, a Verification of Disability or Medical Condition Requiring Additional Bedroom form must be submitted. This form is available from the Community and Human Services, Housing Services office or on our website at www.hastingscounty.com
Section 9 – Special Needs*
Can all household members climb stairs? (excluding infants/toddlers)
Note: If you answer NO, you may be placed on a waiting list for an apartment with an elevator or a ground floor unit.
Do any household members require the use of a wheelchair?
Note: If you or anyone applying with you requires the use of a wheelchair, you will be placed on a waiting list for a wheelchair modified unit.
Do any household members require support services to live independently? Yes No If yes, what type of support services do you/they require? (personal care services, mental health support etc.)
Do you/they have support services currently set up? If yes, please list the Name of the Agency(s) involved.
Are you 65 years of age or older and interested in the Assisted Living Program offered at 245/247 Bridge Street West, Belleville?
Do any household members require a live-in caregiver?
Note: If you are applying with a live-in caregiver, please list this person on the chart in Section 2 as they will be considered a member of the household and their income included in your rent calculation.
*Please note: There is only one elevator or "LULA" (light use limited access) lift in designated buildings. Lifts are not designed to be used like a traditional elevator. As the owner of the lift, we are required to ensure that this device is primarily used for the transportation of people with physical disabilities. As the Landlord, Hastings County works to ensure that our elevators and lifts are safe and reliable at all times. Our Facilities Department makes every effort to minimize any inconvenience to residents and guests for regular maintenance, unforeseen repairs, legislated inspections, or scheduled improvements. During elevator outages, residents will be directed to local resources and supports. Hastings County will provide at least 60 days for significant planned maintenance or repairs. Section 10 – Additional Comments

Section 11 – Location and Building Selection

Check (X) the box(es) if interested

Please check off any location where you wish to live. You will only be placed on the waiting list for the locations you indicated and are deemed eligible for. Some exceptions may apply depending on your situation.

Bancroft

Building Address	Community Type	Size of Units	Building Type	Features		
North Hastings Non Profit Housing Corporation						
1 Woodview Lane	Family, Single, Senior	1, 2, 3, 4	Townhouses	Some Modified units, Non- Smoking Building		
Hastings Local Housing Co	orporation					
25 Station Street	Senior 65+	1, 2	Apartments	*Lift, Non-Smoking		
R.J. Brooks Living Centre						
1 Alice Street	Senior 65+	1, 2	Apartments	Elevator, Non-Smoking, Some Modified units		
York River Heights						
303 Hastings Street N	Senior 65+	1, 2	Apartments	Elevator, Non-Smoking, Some Modified units		

Coe Hill

Building Address	Community Type	Size of Units	Building Type	Features		
Hastings Local Housing Corporation						
43 Spring Street	Senior 65+	1	Apartments	Non-Smoking Building, Some Modified units		

Belleville

Building Address	Community Type	Size of Units	Building Type	Features
Hastings Local Housing Co	rporation			
245 Bridge St. West	Senior	1, 2	Apartments	*Lift, Non-Smoking, Assisted Living
247 Bridge St. West	Senior	1	Apartments	Elevator, Non-Smoking, Assisted Living
25 Wellington Cres.	Senior	1, 2	Apartments	*Lift, Non-Smoking
485 Bridge St. East	Senior	1, 2	Apartments	Elevator, Non-Smoking
5 Turnbull Street	Senior	Bach, 1	Apartments	Stairs only, Non-Smoking
7 Turnbull Street	Senior	1	Apartments	*Lift, Non-Smoking
185 Cannifton Road	Senior 65+	1	Apartments	*Lift, Non-Smoking, Some Modified units

Belleville

Building Address	Community Type	Size of Units	Building Type	Features			
Hastings Local Housing Cor	ooration						
424 Bleecker Ave	Family	2, 3	Townhouses	Non-Smoking, Some Modified units			
46 Tracey Park Drive	Family	2, 3	Townhouses	Non-Smoking, Some Modified units			
59 Russell Street	Family, Single, Senior	1, 2, 3, 4	Townhouses	Non-Smoking, Some Modified units			
Elgin Street	Family	2, 3, 4, 5	Townhouses	Non-Smoking			
Tripp Ave.	Family	2, 3, 4, 5	Townhouses	Non-Smoking, Some Modified Units			
West Moira Street	Family	2, 3, 5	Townhouses	Non-Smoking			
Marsh Drive	Family	2, 3, 4, 5	Townhouses	Non-Smoking			
North Park Street	Family	2, 3, 4, 5	Townhouses	Non-Smoking, Some Modified units			
Pine Street	Family	2, 3, 4, 5	Townhouses	Non-Smoking			
☐ Janlyn Crescent	Family	3	Townhouses	Non-Smoking			
24 Brown Street	Family, Single, Senior	1, 2	Apartments	Elevator, Non-Smoking, Some Modified units			
Trent-Moira Co-operative E	states Inc.						
173 Cannifton Road	Family, Single, Senior	1, 2, 3, 4	Townhouses	No Pets Allowed, Some Modified units			
Aldersgate Homes Inc.	Aldersgate Homes Inc.						
7 Aldersgate Drive	Senior 65+	1, 2	Apartments	Elevator, Non-Smoking, Some Modified units			
Belleville Emmanuel Reside	ences						
50 Rollins Drive	Senior 65+	1, 2	Apartments	Elevator, Non-Smoking, Some Modified units			

Foxboro

Building Address	Community Type	Size of Units	Building Type	Features	
Thurlow Non Profit Housing Corporation					
19 Yorke Drive	Seniors 60+	1, 2	Apartments	Non-Smoking	

Deseronto

Building Address	Community Type	Size of Units	Building Type	Features				
Hastings Local Housing Cor	Hastings Local Housing Corporation							
315 Edmon Street	Senior	1, 2	Apartments	*Lift, Non-Smoking				
Mill Street	Senior 65+	1	Apartments	Non-Smoking, Some Modified units				
Brant Street	Family, Single, Senior	1, 3, 4	Townhouses	Non-Smoking, Some Modified units				
Green Street	Family, Single, Senior	2, 3	Townhouses	Non-Smoking, Some Modified units				
Main Street	Family, Single, Senior	2, 3	Townhouses	Non-Smoking				

Trenton

Building Address	Community Type	Size of Units	Building Type	Features
Hastings Local Housing Co	orporation			
45 Creswell Drive	Senior	1, 2	Apartments	Elevator, Non-Smoking
236 Dundas St. East	Senior	1	Apartments	Stairs only, Non- Smoking
139 Ontario Street	Senior 65+	1	Apartments	*Lift, Non-Smoking, Some Modified units
Gould Street	Family	2, 3, 4, 5	Townhouses	Non-Smoking
York Street	Family	3, 4, 5	Townhouses	Non-Smoking
Kent Street	Family	3, 5	Townhouses	Non-Smoking
Quinte West Non-Profit H	lousing Corporation			
29 Adrian Court	Family	2, 3	Apartments & Townhouses	Elevator, Non-Smoking, Some Modified units
30 Annwood Court	Family, Single, Senior	1, 2, 3	Apartments & Townhouses	Elevator, Non-Smoking, Some Modified units
32 Flindall Street	Family, Single, Senior	1, 2, 3	Apartments	Elevator, Non-Smoking, Some Modified unit

Trenton

Trenton Memorial Lodge						
■ 80 Catherine Street Senior 65+ 1, 2 Apartments Elevator, Non-Smoking						
Trenton Ontario Branch 110 Legion Non-Profit Housing Inc.						
120 George Street	Senior 65+	1, 2	Apartments	Elevator, Non-Smoking, Some Modified units		

Frankford

Building Address	Community Type	Size of Units	Building Type	Features
Hastings Local Housing C	orporation			
40 Mill Street	Senior	1	Apartments	Stairs only, Non- Smoking
21 Albert Road	Senior	1	Apartments	Stairs only, Non- Smoking
Ontario East Triangle Court				
135 March Drive	Senior 65+	1	Apartments	Elevator, Non-Smoking

Stirling

Building Address	Community Type	Size of Units	Building Type	Features
Hastings Local Housing Corporation				
204 Church Street	Senior	1	Apartments	Stairs only, Non- Smoking

Madoc

Building Address	Community Type	Size of Units	Building Type	Features
Hastings Local Housing Corporation				
27 Wellington St.	Senior	1	Apartments	Stairs only, Non- Smoking
47 Wellington St.	Senior	1	Apartments	Stairs only, Non- Smoking

Marmora

Building Address	Community Type	Size of Units	Building Type	Features	
Hastings Local Housing C	Hastings Local Housing Corporation				
43 Matthew Street	Senior	1	Apartments	*Lift, Non-Smoking, Some Modified Units	
Dr. H.G. Parkin Living Centre					
2 Madoc Street	Senior 65+	1	Apartments	Elevator, Non-Smoking, Some Modified units	

Tweed

Building Address	Community Type	Size of Units	Building Type	Features
Hastings Local Housing Corporation				
23 McCamon Street	Seniors	1	Apartments	*Lift, Non-Smoking

Section 12 - Rent Subsidy Program	ms in Private Market Housing	Check (X) the box(es) if interested
Rent-Geared-to-Income (RGI) Rent Supplement	Open to families, seniors and non-senior approximately 30% of income towards th own application and require references.)	
S210 Rent Supplement	Open to people under the age of 65 years unit. Approved applicants receive \$210 per rent. (Landlords may have their own app	er month towards their
\$354 Housing Allowance	Open to families, seniors and non-senior renting in Hastings County (including Bell Approved applicants receive \$354 per mo accommodation costs.	eville and Quinte West).
Canada Ontario Housing Benefit (COHB)	The Canada Ontario Housing Benefit (COI allowance provided to help with housing living in the community, in Hastings Coun Quinte West. The amount of monthly allothe household's net income as determine information.	costs for eligible households ty or the Cities of Belleville and owance provided varies based on

Section 13 - Consent to Collect, Use and Disclose Personal Information

Here is your legal agreement with us. Please read it carefully, and sign in the spaces provided in Section 14.

- 1. I understand that there are laws that allow Hastings County to collect personal information about me.
- 2. I understand that Hastings County will use the information I give them to see if I qualify for the housing I have applied for, to see if I continue to qualify for rent-geared-to-income assistance and to see how much assistance I am eligible for.
- 3. I allow Hastings County to give the information on this form and any attachments to the social services offices, other municipal service managers or district social services administration boards, housing providers, without further notice to me, if the information is necessary for the purpose of making decisions or verifying eligibility for assistance under the *Housing Services Act, 2011, the Ontario Works Act, 1997*, the *Ontario Disability Support Program Act, 1997*, or the *Day Nurseries Act*.
- 4. I allow Hastings County to give the information on this form and any attachments to the government of Canada, a department, ministry, or agency of it, without further notice to me if the information is necessary for the purpose of administering or enforcing the *Income Tax Act* (Canada) or the *Immigration Act*.
- 5. I allow Hastings County to give the information on this form and any attachments to any government or body with whom Hastings County has made an agreement under the *Housing Services Act, 2011*, without further notice to me, for the purpose of conducting research related to a social benefit program or social housing or rent-geared-to-income assistance program.
- 6. I understand that any information on this form and any attachment given by Hastings County to a body listed above is confidential and will only be given in accordance with the *Housing Services Act, 2011* and associated regulations.

"Personal information contained in this form or in attachments is collected by Hastings County pursuant to the Freedom of Information and Protection of Privacy Act (R.S.O. 1990 c.F31) or the Municipal Freedom of Information and Protection of Privacy Act (R.S.O. 1990 c.M.56). This information may be used to determine eligibility for housing applied to, continuation of housing and may be used for the appropriate rent-geared-to-income charge."

If you have any questions about the collection and use of personal information, please direct any questions or concerns to:

Hastings County Administration Building 235 Pinnacle Street, Postal Bag 4400 Belleville, ON K8N 3A9 Ph. (613) 966-1319

Section 14 – Declaration

Please read this carefully, and sign in the spaces below.

- 1. I give my word that everything I have written in this application is correct and complete.
- 2. I understand that all information I give to Hastings County will belong to them and they will give my information to the housing providers I have chosen.
- 3. If something on this application is incorrect or not true, Hastings County or the housing providers I have applied to may request additional information, may cancel my application or both and I may be prohibited from re-applying for assistance for a minimum period of two years under the *Housing Services Act, 2011.*
- 4. I understand that only the people I have listed on this application form may live with me in subsidized housing.
- 5. I understand that Hastings County will use the information I give them to see if I qualify for the housing I have applied for, to see if I continue to qualify for rent-geared-to-income assistance and to see how much assistance I am eligible for.
- 6. I give my word that I am in Canada legally.
- 7. Before I can receive housing, I understand that I must pay back or make arrangements to pay any money I owe to any subsidized housing project.

Signatures:

The application must be signed by the applicant and each member of the household who is 16 years of age and older.

x	PRINT NAME of Applicant	x	PRINT NAME of Co-Applicant
x	SIGNATURE of Applicant	x	SIGNATURE of Co-Applicant
x	Other Member (16 Years and Older)	x	Other Member (16 Years and Older)
x	Other Member (16 Years and Older)	X	Other Member (16 Years and Older)
Today	's date:		



Hastings County Community and Human Services, Housing Services 228 Church St, PO Bag 6300, Belleville ON K8N 5E2

Tel: (613)-966-1311
TF: 1-800-267-0575
Fax: (613)-966-4598

inquiry@hastingscounty.com
www.hastingscounty.com

CONSENT FOR RELEASE OF INFORMATION

I/We	hereby give cor	nsent to
Print Full Name((s) of Applicant(s)	
Hastings County Housing Se information from the follow	rvices, to provide information to and/or receive ving person(s) or agencies:	
Applicant(s) Signature:		
Applicant(s) Signature.		
Date:		
Witness:		
Date:		