

Complaint Form

Please select the situation below that best describes the situation you wish to report:

Maintenance:

Issue with Neighbour:

Rent Charge:

Account Balance:

Other:

Completing this section will help us direct your complaint to the proper staff to assist you.

If this is a Maintenance issue:

Circle One

Did you call the Maintenance Department?

YES

NO

Do the Maintenance Staff or Contractor have permission
to enter your apartment if you are not home?

YES

NO

Briefly describe the problem:

(please print)

Tenant Name

Tenant Address

Tenant Phone #

Tenant Signature

Date